

Name _____

Title of Writing _____

7th Grade Informative Writing Revision Checklist

My informative essay or report includes. . .

- ☐ information about a specific topic (specific facts, details, charts, graphs, and/or data)
- ☐ a structure that organizes my information:
 - ☐ an engaging introduction
 - ☐ body paragraphs based on a text structure (compare/contrast, cause/effect, problem/solution, description, or sequential)
 - ☐ an effective conclusion
- ☐ correctly formatted in-text citations for sources (MLA, APA, or _____)
- ☐ a consistent third-person point of view
- ☐ simple, compound, complex, & compound-complex sentences of various lengths
- ☐ precise vocabulary (for example: specific nouns; active verbs; interesting adjectives; adverbs to clarify how, where, or when; prepositional phrases to specify location*)
- ☐ literary devices (figurative language and/or _____)
- ☐ transitional words and/or phrases
- ☐ a works cited page

My informative essay avoids....

- exclamation points
- contractions
- abbreviations

*May not be present in writing